



Annexes

Annex 1 – Action plan template

Produced by each region, the **action plan** is a document providing details on **how** the lessons learnt from the cooperation will be exploited in order to improve the policy instrument tackled within that region. It specifies the nature of the actions to be implemented, their timeframe, the players involved, the costs (if any) and funding sources (if any). If the same policy instrument is addressed by several partners, only one action plan is required.

Part I – General information

Project: _____ Partner organisation: _____ Other partner organisations involved (if relevant): _____ Country: _____ NUTS2 region: _____ Contact person: _____ <div style="margin-left: 100px;"> email address: phone number: </div>
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Part II – Policy context

The Action Plan aims to impact: <div style="display: flex; align-items: flex-start; margin-left: 20px;"> <div style="margin-bottom: 10px;"><input type="checkbox"/></div> <div>Investment for Growth and Jobs programme</div> </div> <div style="display: flex; align-items: flex-start; margin-bottom: 10px;"> <div style="margin-bottom: 10px;"><input type="checkbox"/></div> <div>European Territorial Cooperation programme</div> </div> <div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 10px;"><input type="checkbox"/></div> <div>Other regional development policy instrument</div> </div>
Name of the policy instrument addressed: _____

Part III – Details of the actions envisaged

ACTION 1

1. **The background** (please describe the lessons learnt from the project that constitute the basis for the development of the present Action Plan)

2. **Action** (please list and describe the actions to be implemented)

3. **Players involved** (please indicate the organisations in the region who are involved in the development and implementation of the action and explain their role)

4. Timeframe

5. **Costs** (if relevant)

6. **Funding sources** (if relevant):

ACTION 2

7. **The background** (please describe the lessons learnt from the project that constitute the basis for the development of the present Action Plan)

8. **Action** (please list and describe the actions to be implemented)

9. **Players involved** (please indicate the organisations in the region who are involved in the development and implementation of the action and explain their role)

10. Timeframe

11. **Costs** (if relevant)

12. **Funding sources** (if relevant):

ACTION X

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Date: _____

Signature: _____

Stamp of the organisation (if available): _____